

# LAMBRECHT AUCTION & REAL ESTATE

## Employment Application

*Prospective employees will receive consideration without discrimination because of race, creed, color, sex, age, national origin or handicap. We are an equal opportunity employer*

APPLICANT INFORMATION			
Last Name:	First:	M.I.	Date:
Street Address:		Apartment/Unit #	
City:	State:	ZIP:	
Phone:	E-mail Address:		
Alt Phone:		Social Security No:	
Position Applied for:			

GENERAL			
How did you hear of this Position?			
You are currently 18 years old or older	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If not, employment is subject to verification of minimum legal age
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.? YES <input type="checkbox"/> NO <input type="checkbox"/>
Have you ever worked for this company?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?
Are you currently employed	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, where?
Do you have a valid Driver's License?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, why?
DL Number:	State:	Expiration Date:	
Have you ever been convicted of a crime?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain
<i>The existence of a criminal record does not constitute an automatic bar to employment unless relevant to the type of employment</i>			
Are you willing to work occasional nights and weekends?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, what hours can you work?
Is there any reason you could not perform the duties of this position (with reasonable accommodations)	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, what accommodations would you require?
If offered employment, when would you be available to begin work?			

## EDUCATION

Please list all forms of education. E.g.: high school, college, trade school, continuing ed. Please list beginning with most recent and continue in order to oldest. If necessary, list any additional education on a separate sheet or in the additional information section on page 5.

<b>1.) Type</b>		Institution:		
City, State:		Course of Study:		
Dates	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

<b>2.) Type</b>		Institution:		
City, State:		Course of Study:		
Dates	Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

## SPECIAL SKILLS & QUALITIES

Please check some of the applicable boxes as they pertain to your skills and qualities. List the number of years of experience that you may have and circle the number that which corresponds to your ability for each particular item. One represents a weakness and five represents strength. If there are any other skills, equipment, or programs that you have experience in and find applicable to this position, please list them in the blank sections.

Skill / Quality	Comment	Years of Experience	Rating
Forklift Operation		1 2 3 4 5	
General Building Material Knowledge		1 2 3 4 5	
Physical Labor / Energetic		1 2 3 4 5	
General Organization		1 2 3 4 5	
Attention To Detail		1 2 3 4 5	
Self Motivated		1 2 3 4 5	
Positive Attitude		1 2 3 4 5	
Work without Supervision		1 2 3 4 5	
Complete Tasks as Directed		1 2 3 4 5	
Handle Stress		1 2 3 4 5	
Work in Group Environment		1 2 3 4 5	
Basic Computer Skills		1 2 3 4 5	
Willing to Work Late		1 2 3 4 5	
Experience Loading Tractor Trailers		1 2 3 4 5	
Forklift Safety		1 2 3 4 5	
Reliable Transportation		1 2 3 4 5	
Technology		1 2 3 4 5	
Lift 50 Lbs or More		1 2 3 4 5	

Customer Service		1	2	3	4	5
Leadership		1	2	3	4	5
Willingness to Travel		1	2	3	4	5

**REFERENCES**

Please list three professional references other than family members or previous employers. It is recommended you seek these people's consent before listing them as a reference. If necessary, list any additional References on a separate sheet or in the additional information section on page 5.

<b>1.) Full Name</b>	Relationship
Years Acquainted	
Company	Phone
Address	

<b>2.) Full Name</b>	Relationship
Years Acquainted	
Company	Phone
Address	

**PREVIOUS EMPLOYMENT**

Please complete the information below describing your previous work experience. Please begin list with most current and list in order to oldest place of employment. If necessary, list any additional education on a separate sheet or in the additional information section on page 5.

<b>1.) Company</b>	Phone	
Address	Supervisor	
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities:		
Employment Dates	Reason for Leaving	
May we contact for a reference?	YES <input type="checkbox"/> NO <input type="checkbox"/> If no, reason?	
Employment Status:	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/> Volunteer <input type="checkbox"/>

<b>2.) Company</b>	Phone	
Address	Supervisor	
Job Title	Starting Salary \$	Ending Salary \$
Responsibilities:		
Employment Dates	Reason for Leaving	
May we contact for a reference?	YES <input type="checkbox"/> NO <input type="checkbox"/> If no, reason?	
Employment Status:	Full Time <input type="checkbox"/>	Part Time <input type="checkbox"/> Volunteer <input type="checkbox"/>

**MILITARY SERVICE**

Branch	Dates
Rank at Discharge	Type of Discharge
If other than honorable, explain:	
Describe duties & special training:	

**ADDITIONAL INFORMATION**

*Please List below any other comments, attributes, or any relevant information that you wish for us to consider when evaluating this application.*

**DISCLAIMER AND SIGNATURE**

I certify that the information on this Application is truthful, complete and accurate. I understand that providing false or misleading information will be the basis for rejection of my Application, or if employment commences immediate termination.

I authorize Lambrecht Auction to contact former employers and educational organizations regarding my employment and education. I authorize my former employers and educational organizations to fully and freely communicate information regarding my previous employment, attendance, and grades. I authorize those persons designated as references to fully and freely communicate information regarding my previous employment and education.

If an employment relationship is created, I understand that unless I am offered a specific written contract of employment signed on behalf of the organization by its President, the employment relationship will be voluntary in nature. In other words, with appropriate notice, I will have the full and complete discretion to end the employment relationship when I choose and for reasons of my choice. Similarly, my employer would have the same right. Moreover, no agent, representative, or employee of Lambrecht Auction, except in a specific written contract of employment signed on behalf of the organization by its President, has the power to alter or vary the voluntary nature of the employment relationship.

I certify that I have completed this application myself with no assistance.

I HAVE CAREFULLY READ THE ABOVE CERTIFICATION AND I UNDERSTAND AND AGREE TO ITS TERMS

Signature	Date
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Return to:  
 Lambrecht Auction & Real Estate  
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